

GUIDELINES:

The title of the article should be centered and written in Capital letters: 14 (Times New Roman)

The author's last name should be written two lines below in Capital letters; under the author's name, the name of his/her scientific institution in small letters (font size: 12)

The article will include an abstract and keywords in French, Spanish and English

The article will be sent by e-mail.

The article itself:

Spacing: 1,5

Font size and type: 12 in Times New Roman

Quotations of three lines or more will be indented, single-spaced, without quotation marks (font size 11)

Bibliographic information within the article: (P. Díaz-Mas, C. Mota, 1998: 41-42)

When an author has published several books or articles the same year, indicate it as follows: 2005a, 2005b, 2005c....

Footnote Citations (bottom page): Font size 10

Page numbers go at the end of the page, right side

28 lines per page

Margin on each side of the page: about 2 centimeters

Presentation of footnotes: [small caps]

Books:

-First name LAST NAME (S), *Title* (City, Publisher, year), p.

-First name LAST NAME (S), *Title: Subtitle* (City, Publisher, year), p.

-First name LAST NAME (S), *Title* (2nd edition, City, Publisher, year), p.

Articles:

- First name LAST NAME (S) [capitals small capitals], « Title », *Journal* (in full or abbreviated: *R. Ph.*), Volume, series (year), p.30–62: precise quotation p.

- First name LAST NAME (S) [capitals small capitals] (of the author's article), «Title», in *Title of collective Book*, ed[s.] 1st N. LAST NAME (S) of the EDITOR or EDITORS of the collective book [capitals small capitals], vol. (City, Publisher, year), p. 15-30: indicate precise quotation p.

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Bibliography at the end of the article:

NAME(S) [capitals] First name, publication year, *Title*, Name of the editor, translator, director or coordinator, City, Publisher, (edition)

NAME(S) [capitals] First name, publication year, «Title», *Journal* (in full or abbreviated: *R. Ph.*), Volume, serie, p. 30–62

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Please, write the first name in full

Usual abbreviations:

art. cit. = cited article

chap., chaps. = chapter(s)

col., cols. = column(s)

comp. = compare

cf. = *confer*

dir., dirs. = director , directors

ed., eds. = edition / editor , editions / editors

fasc., fascs. = fascicule(s)

fol., fols. = folio(s)

ibid. = *ibidem*

i. e. = *id est*

id. = *idem*

loc. cit. = renvoi à l'endroit cité précédemment (*loco citato*)

ms., mss. = manuscrit (s)

num., nums. = number (s)

op. cit. = *opus citatum*

for ex. = for example

p. = page(s)

prol. = prologue

s. a. = unmentioned year

s., ss. = following pages(s) – *sqq.*

s. l. = unmentioned city

s. v. = sub voce

vol., vols. = volume(s)

trans. = translation / translator (s)

Univ. = University

v. g. = *verbi gratia*, p. ex.

vid. = *vide*

vol., vols. = volume, volumes